

KESHAV MAHAVIDYALAYA

UNIVERSITY OF DELHI



Admission Brochure (2015–16)



From the Principal's Desk

'The value of a college education is not the learning of any facts, but the training of the mind to think' – Albert Einstein.

Believing in the above saying, I am proud to say that we at Keshav Mahavidyalaya strive to provide the right conditions for the students to learn and to think. The enthusiastic, dedicated and experienced faculty at the college assists students to discover their latent talents and provide them opportunities and feedback to hone their skills. Under their able guidance, the students are able to rise to their highest potential which gets revealed in consistent university positions in academics, and accolades in sports and other cultural activities. It is indeed fascinating to see our students mature, gain confidence and get enlightened with each passing day during their three years in college. I have witnessed a sea change in the personalities of students from their first day in college at the Orientation ceremony till the time of the Farewell in their final year. The credit for such overwhelming transformation goes to the academic lessons taught to them, the opportunities to organize and participate in various events and the environment to play, explore, initiate and innovate in various activities.

Endorsing the concept of peer learning, self-directed and self-controlled activities, the college encourages membership in various societies and clubs of the college, namely, Departmental societies; Debate, Dramatics, Music, Art, and Dance societies; and clubs like Rotaract club and the Environment club, NSS, Women's Development Cell etc. Working in such societies raises the emotional quotient of the students and helps them to become more resilient, empathetic and develop greater team spirit that eventually shapes the leadership potential of the students.

The college has a state of art infrastructure, well equipped laboratories, ICT enabled classrooms, a large auditorium, open amphitheatre, seminar hall, a well-stocked library and a WIFI enabled campus. The college administration and non-teaching staff also offer a huge support in fulfilling the objective of achieving excellence in all areas.

The college works in collaboration with the Industry to make the students employable. It invites renowned corporate leaders and academicians from esteemed organizations; organizes industry visits, seminars and workshops to widen the perspectives of the students and enable them to have open minds that are receptive to change and growth. The college also promotes summer and winter internships and actively works towards placement of its students with companies of repute.

I, warmly welcome you to this temple of learning, hoping that the lessons and opportunities it has to offer will fill you with learning experiences that shall not only bring you a degree but shall prepare you for your life.

Dr. Madhu Pruthi
Principal

Vision

To be a premier institute that nurtures creativity amongst students and instils moral values along with quality education to enable them to take on real life challenges with confidence.

Mission

- To inculcate positivity in attitude and thoughts.
- To nurture creativity and problem solving skills.
- To sensitize students toward gender issues and respect for all human beings.
- To give impetus to women empowerment.
- To bring about awareness related to ecological enrichment and environmental factors.
- To encourage students to have vision and courage to initiate and manage the change.
- To help in recognizing the challenges of a competitive world and learn to adapt.
- To create a clean and conducive atmosphere for the promotion of education.

Objectives

- To develop students intellectually as well as holistically.
- To cater to the needs of the industry by equipping students with the required skills.
- To enhance the quality of teaching–learning process through the use of ICT and continuous assessment of the students.
- To educate/ train students to become responsible citizen and develop patriotic sense among them.
- To empower students to sustain in global competition.
- To produce dynamic and well balanced graduates with high employability.
- To prepare students for further higher studies.



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ADMISSION SCHEDULE FOR THE ACADEMIC YEAR 2015-16

Activity	Date	Time
Online Registration	Thursday, 28 May, 2015 to Monday, 15 June, 2015	
Issue & Receipt of Registration Forms at the Registration centers	Friday, 5 June to Monday, 15 June, 2015	9.30 AM to 3 PM excluding Sundays
Notification of First admission list by Colleges	Thursday, 25 June, 2015	9 AM
Admission and Payment of Fees	Thursday, 25 June to Saturday, 27 June, 2015	Upto 1 PM
Notification of Second Admission List by the Colleges	Tuesday, 30 June, 2015	9 AM
Admission and payment of Fees	Tuesday, 30 June to Thursday, 2 July, 2015	Upto 1 PM
Notification of Third Admission List by the Colleges	Saturday, 4 July, 2015	9 AM
Admission and Payment of Fees	Saturday, 4 July to Tuesday, 7 July, 2015	Upto 1 PM
Notification of Fourth Admission List by the Colleges (if any)	Thursday, 9 July, 2015	9 AM
Admission and Payment of Fees	Thursday, 9 July to Saturday, 11 July, 2015	Upto 1 PM
Notification of Fifth Admission List by the Colleges (if any)	Tuesday, 14 July, 2015	9 AM
Admission and Payment of Fees	Tuesday, 14 July to Thursday, 16 July, 2015	Upto 1 PM
Notification of Sixth Admission List by the Colleges (if any)	Monday, 20 July, 2015	9 AM
Admission and Payment of Fees	Monday, 20 July to Wednesday, 22 July, 2015	Upto 1 PM
Notification of Seventh Admission List by the Colleges (if any)	Friday, 24 July, 2015	9 AM
Admission and Payment of Fees	Friday, 24 July to Monday, 27 July, 2015	Upto 1 PM

Further lists and conversions of OBC seats, if required, will be notified later.

Schedule of Admission of Children / Widows of the Officers and Men of the Armed Forces

Activity	Date
Issue & Receipt of Registration Forms by the Academic Branch – I Room No. 218, New Administrative Block, North Campus, Delhi – 110007	Friday, 5 th June, 2015 to Monday, 15 th June, 2015 (Excluding Sundays) From 10:00 a.m. to 1:00 p.m.
Notification of Admission List at the Notice Board of the New Administrative Block, and Delhi University's Website	Tuesday, 30 th June, 2015 (10:00 a.m.)
Issue of Provisional Admission Slips to the candidate by the Academic Branch – I	Tuesday, 30 th June, 2015 Wednesday, 1 st July, 2015 Thursday, 2 nd July, 2015 From 10:00 a.m. to 1:00 p.m.
Payment of fees by the Candidate to the College Concerned.	Wednesday, 1 st July, 2015 Thursday, 2 nd July, 2015 Friday, 3 rd July, 2015 From 10:00 a.m. to 1:00 p.m.

For details check : <http://www.du.ac.in/du/uploads/Admissions/2015/ug/25-05-2015-Defence.PDF>

Schedule of Admission of wards of Kashmiri Migrants

Activity	Date
Issue & Receipt of Registration Forms by the Academic Branch – I Room No. 218, New Administrative Block, North Campus, Delhi – 110007	Friday, 5 th June, 2015 to Monday, 15 th June, 2015 (Excluding Sundays) From 10:00 a.m. to 1:00 p.m.
Notification of Admission List at the Notice Board of the New Administrative Block, and Delhi University's Website	Monday, 13 th July, 2015 (10:00 a.m.)
Issue of Provisional Admission Slips to the candidate by the Academic Branch – I	Monday, 13 th July, 2015 Tuesday, 14 th July, 2015 Wednesday, 15 th July, 2015 From 10:00 a.m. to 1:00 p.m.
Payment of fees by the Candidate to the College Concerned.	Tuesday, 14 th July, 2015 Wednesday, 15 th July, 2015 Thursday, 16 th July, 2015 From 10:00 a.m. to 1:00 p.m.

For details check : <http://www.du.ac.in/du/uploads/Admissions/2015/ug/25-05-2015-KashmiriMigrant.PDF>

Schedule of admission to Girls Hostel

List(s)	Last Date to Apply for Hostel	Dates for Display of List on College Website	Payment of fees (9 am to 1 pm)
First list	27th June 2015	Monday, 29th June 2015	Tuesday, 30th June 2015 to Thursday, 2nd July 2015
Second list (if any)	2nd July 2015	Friday, 3rd July 2015	Saturday, 4th July to Tuesday, 7th July 2015 (excluding Sunday)
Information regarding subsequent lists, if any, will be notified on college website.			

Grievance Admission Committee

Dr. Deepak Srivastava (981818078452)
Dr. Mukesh (9891303900)

Dr. Jasmeet Singh (9811360758)

- The students are advised to see college website and college notice boards on regular basis.
- Parents are informed that monthly attendance of their ward will be uploaded on college website by 7th of every month.
- The College is a NO SMOKING ZONE and promotes ANTI-RAGGING.

List of documents required at the time of admission

1. Date of Birth Certificate (Class X passed Certificate)
2. Class X Mark Sheet
3. Class XII Mark Sheet
4. Class XII Provisional Certificate/Original Certificate
5. Character Certificate (Recent)
6. SC/ST/OBC (Non Creamy Layer) Certificate in the name of the candidate
7. Transfer Certificate from school /college as well as Migration Certificate from Board/University are required from those students who have passed senior secondary exam from outside Delhi
8. Gap Year Affidavit (in the prescribed format for gap year students)
9. Category Certificate (from appropriate authority) on the basis of which admission in any supernumerary quota is claimed
10. Three passport size self-attested photographs

The college will accept original and one self-attested copies of documents / papers provided by the students. It is made clear that if any false attestation / falsified records are detected, the student will be debarred from attending any course in the College.

Course Intake to Three Year Undergraduate Programme 2015–16

Name of the Course	General	SC	ST	OBC	Total Seats	Pwd
B. A. (H) Psychology	16	5	2	8	31	1
B. Com (H)	77	23	12	42	154	5
B. Sc. (G) Maths Science	24	7	3	12	46	1
B. Sc. (H) Computer Science	46	14	7	25	92	3
B. Sc. (H) Electronics	16	5	2	8	31	1
B. Sc. (H) Mathematics	24	7	3	12	46	1
B. Sc. (H) Physics	16	5	2	8	31	1
B. Sc. Physical Sciences	24	7	3	12	46	1
Bachelor of Management Studies (BMS)	24	7	3	12	46	1
Total	267	80	37	139	523	15

Quota for Supernumerary Seats

1. PwD Category: 3% of the seats in each course
2. CW Category: 5% of the seats in each course
3. Kashmiri Migrants– Not more than three seats in the college, one seat in one stream (i) Arts/Humanities (ii) Commerce (iii) Sciences/Applied Sciences/Mathematical Sciences, except the BMS course where admissions are made on the basis of Entrance test.
4. Sports /ECA Category: 5% of the seats in college
5. Special Scholarship Scheme: 2 supernumerary seats for the students of Jammu and Kashmir shall be implemented for all regular three year undergraduate courses.

Intake to Certificate Course in German/ French 2015–16

Name of the Course	No. of Seats	Admission Criterion
Certificate Course in German	50	On First Come First Serve Basis
Certificate Course in French	50	On First Come First Serve Basis

Fee Structure 2015-16

	B.Sc (H)	B.Com	B.Sc(H)	B.Sc(H)	B.Sc(H)	B.A(H)	BMS	B.Sc(G)	B.Sc
	Comp Sc	(H)	Phy.	Elect.	Maths	Psy.		Math.Sc.	Ph.Sci
									(CS)
A.COLLEGE CHARGES									
1. Admission Fee	10	10	10	10	10	10	10	10	10
2. Tuition Fee	180	180	180	180	180	180	180	180	180
3. Identity Card Fee	25	25	25	25	25	25	25	25	25
4. Library Fee	500	500	500	500	500	500	500	500	500
5. Reading Room Fee	50	50	50	50	50	50	50	50	50
6. Tut./House Exam.Fee	150	150	150	150	150	150	150	150	150
7. Garden Fee	150	150	150	150	150	150	150	150	150
8. Water & Elect. Fee	200	200	200	200	200	200	200	200	200
9. Magazine Fee	150	150	150	150	150	150	150	150	150
10. Estab./Maint.Fee	300	300	300	300	300	300	300	300	300
11.Sports &GamesFee	500	500	500	500	500	500	500	500	500
12. Laboratory Fee	36	36	36	36	36	36	36	36	36
13. Comp. infrastructure fee	14820								
B. UNIV. CHARGES									
1. Univ. Enrolment Fee	200	200	200	200	200	200	200	200	200
2. Cultural Fee	5	5	5	5	5	5	5	5	5
3. Athletic Fee	50	50	50	50	50	50	50	50	50
4. W.U.S. Fee	5	5	5	5	5	5	5	5	5
5. Development Fund	600	600	600	600	600	600	600	600	600
6. N.S.S. Fund	20	20	20	20	20	20	20	20	20
7. Prevention of sexual harrasment	2	2	2	2	2	2	2	2	2
C. STUDENT SOCIETIES									
1. Student's Union	20	20	20	20	20	20	20	20	20
2. Societies Fund	500	500	500	500	500	500	500	500	500
3. First Aid Fund	100	100	100	100	100	100	100	100	100
4. Student Aid Fund	100	100	100	100	100	100	100	100	100
5. Development Fund	500	500	500	500	500	500	500	500	500
6. Security Deposit *	1000	1000	1000	1000	1000	1000	1000	1000	1000
7. Comp.Lab.Charges	1250	1250	1250	1250	1250	1250	1250	1250	1250
8. Student ActivityFund	800	800	800	800	800	800	800	800	800
9. Spic Macay	250	250	250	250	250	250	250	250	250
10. Prevention of sexual harrasment	8	8	8	8	8	8	8	8	8
11. Placement Cell	200	200	200	200	200	200	200	200	200
12. Women Dev. Cell	150	150	150	150	150	150	150	150	150
13. Seminar & Inter College activities							500		
14. Corporate/Industry Interaction Fund							4000		
15. Social Function Fee							1000		
TOTAL FEES	22831	8011	8011	8011	8011	8011	13511	8011	8011

*Refundable,

Note: Examination Fees: extra, fees for two semester to be paid at the time of admission

GUIDELINES FOR ADMISSION TO VARIOUS UNDERGRADUATE COURSES

I. Guidelines for Admission

1.1 Qualifying Examinations

Qualifying examinations for the purpose of admission to the first year of undergraduate courses offered by the University shall be Senior Secondary School Certificate Examination (Class12th) of the Central Board of Secondary Education or an examination recognized as equivalent thereto. Candidate seeking admission to the courses offered by the college should have passed the qualifying examination obtaining minimum marks as specified for each of the courses in subsequent sections.

1.2 Age Requirement

There is no minimum age bar for admission to undergraduate courses in the University colleges except in professional courses where regulatory body prescribes minimum age requirement (such as MCI, AICTE etc.) (Ordinance I). **Gap Year/s would be no bar for purposes of admission to the Undergraduate Courses.**

1.3 Equivalence Criteria

The applications for admission to the undergraduate courses in the Colleges in respect of candidates belonging to the Examining bodies of Boards / Universities recognized / accredited by the Association of Indian University / University Grants Commission Ministry of Human Resource Development shall be considered by the College in terms of the recommendations as circulated in the University circular letter of 13-1-2005.

1.4 All the candidates of categories (General/OBC/SC/ST/PWD) interested in seeking admission in the courses offered by the college must have filled the centralised University pre-admission form either online or offline. This is mandatory for all candidates. There will be no pre-admission at the college level.

1.5 The college provides advantage (upto 3% relaxation in marks) to girls students in certain courses that shall be notified along with the cut-off.

1.6 The cut-offs notified by the university shall be displayed on the University Web-site (<http://du.ac.in>), college website (www.keshav.du.ac.in) and college notice board as per the admission schedule.

1.7 The college shall admit all the candidates who have percentage that meet the announced cut-off criteria. No first-come-first served policy is permitted.

1.8 After declaration of the cut off lists by the University, the candidate will need to report to the college for admission within the stipulated period. At this stage, the candidate would be required to fill the college admission form and the University

enrolment form. The candidate would then get his/her documents verified, submit the same to the college and pay the admission fees. For availing the benefit of reservation in any category, the candidate must submit the relevant certificate issued by respective issuing authority.

- 1.9 a. The candidates who could not take admission in a cut-off list could be considered for admission in the immediate next list only on the last date of admission provided seats are available in the college/course.
b. For Boards, like IB, whose results are declared late, candidates may be considered in whichever cut-off list their results are declared subject to availability of seats, provided the candidate had completed pre-registration process.
- 1.10 The colleges shall retain the certificates of the candidate during the admission process and shall promptly return the documents in case, he/she cancels his admission or has to appear in counselling of any other university/ institute or in order to move to another college on declaration of a subsequent cut off lists.
- 1.11 No student will be allowed to take admission in two courses/colleges simultaneously. In case a candidate is found admitted in two courses/colleges simultaneously, the admission in all courses/colleges will be cancelled.
- 1.12 The college shall follow the University guidelines with respect to gap year policy: Gap year(s) would be no bar for purposes of admission to the undergraduate courses.
- 1.13 For admission under the reserved categories of Children/Widows of eligible Armed Forces Personnel/ Kashmiri Migrants, the admission process shall continue to be centralized and conducted at the University level by the office of Joint Registrar (Academic). The schedule of registration/admission for admission under these categories shall be notified on the University's Website www.du.ac.in .
- 1.14 All those candidates who are covered under any of the categories of reservation for children of Armed Forces Personnel/Kashmiri Migrants must have registered separately online/ offline if they wish to be considered for any other category [Gen/OBC/SC/ST/PwD).
- 1.15 For the Bachelor of Management Studies (BMS) course, the admissions are done through entrance exam, and hence separate procedures as notified on University website from time to time shall apply.
- 1.16 The procedure for calculation of Best of Four percentages (wherein admission is done on the basis of Best of Four) is outlined in section 3.
- 1.17 The admission to the Sports and ECA (Extra Curricular Activities) categories shall be on the basis of University guidelines.
- 1.18 The College Grievance Committee shall be available in the College throughout the admission process. The details of the Grievance Committee members shall be put on the College Website and on College Notice Board.
- 1.19 The data of candidates admitted in college shall be made available on college website.
- 1.20 Last date of admission for undergraduate courses will be 14 August 2015.
- 1.21 The Special Scholarship Scheme of the Government of India for creation of 2 supernumerary seats for the students of Jammu & Kashmir shall be implemented for

all regular three year undergraduate courses. Admission under this Scheme shall be made directly by the college on the basis of the Provisional Admission Slips issued by the All India Council of Technical Education (AICTE) subject to verification of the required documents.

- 1.22 Certificate of physical disability issued by chief medical officer/civil surgeon of district or any government hospital authorised to give such certificate under the provisions of PwD Act 1995 will be considered for admission. In case of any query you may refer to <http://www.ccdisabilities.nic.in>
- 1.23 The college shall prepare a separate cut off list for Persons with Disabilities and ensure that maximum students are accommodated as per their requirement of courses.
- 1.24 The merit list for the general category seats will comprise of all the candidates in the order of merit .No one will be excluded from the same. In other words, it will also include SC / ST / OBC candidates if they come in general merit. The candidate cannot be excluded from the general category merit list just because he belongs to SC/ST/OBC. Such a candidate is entitled to be considered under the general category, as well as under the reserved category. Admission to open category seats will be strictly in the order of merit without excluding SC/ST/OBC candidate.
- 1.25 The University reserves the right to initiate changes in the courses of study of the undergraduate courses and the same shall apply in the college.
- 1.26 The college is having 75 seated girls' hostel admission guidelines for which are provided in Annexure ii.
- 1.27 The provisions of ordinances VII (2) shall be applicable as per university guidelines.

II. Reservations and Relaxation/Concession

2.1 Scheduled Caste/Scheduled tribes

- 22½ % of the total numbers of seats is reserved for candidates belonging to Scheduled Caste and Scheduled Tribes (15% for Scheduled Caste and 7½% for Scheduled Tribes, interchangeable, if necessary).
- It is a statutory obligation on the part of College to fill all seats reserved for Scheduled Caste/Scheduled Tribe candidates.
- The College shall not refuse admission to any SC/ST candidate on the basis of medium of instruction. Any deficiency in the knowledge of any particular language would be removed, remedial classes for which may be arranged by utilizing grants that are available from University Grants Commission.
- Relaxation to the extent of 5% in the minimum marks will be given to the candidates belonging to Scheduled Caste and Scheduled Tribes to determine their eligibility and merit for admission to the course concerned.
- In case, after giving 5% relaxation, the reserved seats still remain vacant, further relaxation would be given to the extent required in order to fill up all the reserved seats.

Note: SC/ST students who get admission under open merit will not be included in the reserved quota i.e. 22.5%.

2.2 Other Backward Classes (OBC)

- 27% seats will be reserved for the candidates belonging to OBC.
- At the time of giving admission to an OBC candidate, the College will ensure that the caste is included in the Central List of OBC. The certificate must mention non-creamy layer status of the candidate.
- The OBC candidates shall be given a relaxation of 10% in the minimum eligibility marks of the said course prescribed for General Category candidates.
- It is a statutory obligation on the part of College to fill all seats reserved for OBC candidates.
- The Colleges shall not refuse admission to any OBC candidate on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be removed, remedial classes for which may be arranged by utilizing grants that are available from University Grants Commission.
- If the seats meant for OBC remain vacant after arriving at the minimum eligibility, the same may be converted and filled up by other eligible candidates.

2.3 Persons with Disabilities (PwD) (Supernumerary Seats)

Three percent (3%) seats in all undergraduate courses will be reserved for candidates having minimum 40% disabilities.

Concessional/Waiver of fees in respect of Persons with Disabilities (PwD)

1. The students with physical disabilities pursuing various courses shall be exempted from payment of fees, including examination fee and other University fees, except Admission fee, subscription towards Delhi University students' Union and Identity Card fee.
2. In pursuance of the Executive Council Resolution No. 50 dated 03.11.2012, it is notified that the students with physical disabilities residing in Hostel are exempted from payment of all hostel fees and charges except 50% mess fee and refundable caution fee.

It is clarified further that the PwD students who are getting fellowships / financial assistance shall be exempted from payment of fees / charges / mess fees subject to the following conditions:

Value of Fellowship	Exemption of Fees Waiver etc
Up to Rs. 3000/- per month	Fees waiver + 50% Mess Subsidy
Rs. 3001 to 8000 per month	Fees waiver but no Mess Subsidy
Rs. 8001 and above per month	No fees waiver and no Hostel Subsidy

All Eligible SC/ST, OBC, PwD students who are admitted to the college should submit their scholarship form by February for processing scholarship to SC/ST, OBC, PwD each year.

2.4 Children/Widows of the Eligible Armed Forces Personnel (CW Category) (Supernumerary Seats)

5% of the seats in each course have to be offered to the Children / Widows of Officers and Men of the Armed Forces including Para-Military Personnel, in the order of preference given below. Such candidates must have got their names registered at University of Delhi.

- i. Widows / Wards of Defence personnel killed in action;
- ii. Wards of serving personnel and ex-servicemen disabled in action;
- iii. Widows / Wards of Defence personnel who died in peace time with death attributable to military service;
- iv. Wards of Defence personnel disabled in peace time with disability attributable to military service;
- v. Wards of Ex-servicemen personnel and serving personnel including police personnel who are the recipient of Gallantry Awards (Above categories are also applicable for Para Military Personnel)

In order to become eligible for the above concessions, the Children / Widows of the Officers and Jawans etc. will be required to submit the certificate of educational concessions (in original) from anyone of the following authorities:

- Secretary, Kendriya Sainik Board, Delhi
- Secretary, Rajya / Zila Sainik Board
- Officer-in-Charge, Record Office
- First-Class Stipendiary Magistrate
- Ministry of Home Affairs (For police personnel in receipt of Gallantry Award).

A concession of 5% marks in the minimum eligibility requirements prescribed by the University for admission to general category candidates to various courses will be extended to such candidates.

2.5 Kashmiri Migrants (Supernumerary Seats)

The wards of Kashmiri Migrants must have registered centrally with the University for admission to various undergraduate courses in different streams (i) Arts/Humanities (ii) Commerce (iii) Sciences/Applied Sciences/Mathematical Sciences, except the BMS course where admissions are made on the basis of Entrance test. The allotment of seats to the courses shall be made on the basis of preference-cum-merit, not more than three seats in the college, one seat in one stream.

- The allotment of seats to the courses will be made on the basis of preference-cum-merit, not more than three seats in the college, one seat in one stream.
- Candidates will have to fulfil the minimum eligibility requirements prescribed by the University for admission to various courses.

- A concession of 5% marks in the minimum eligibility requirements prescribed by the University for admission of general category candidates to various courses will be extended to the candidates. (The candidates selected under special Scholarship Scheme for J&K will be admitted directly to college).
- A concession of maximum 10% in the last cut-off marks fixed for general category candidates shall be extended to such candidates.

The candidates applying under the categories of 'Reservation for children of War Widows / Kashmiri Migrants' must register separately online/offline through common pre-admission form if they wish to be considered under any other categories (Gen. / OBC / SC / ST / PwD)

2.6 Foreign Students (Supernumerary Seats)

All foreign students, including those who have completed their schooling from an Indian Board may be treated as Foreign Students for the purpose of their registration / admission and they may be considered for admission under 5% quota prescribed for the foreign students in each course.

The foreign candidates seeking admission to undergraduate Courses should apply to Deputy Dean Foreign Students), Conference Centre, University of Delhi-110007. Email: dydean_fs@du.ac.in

2.7 Sports/ ECA (Supernumerary Seats)

The existing provision of not more than 5% sports / ECA quota (subject- wise) be continued. The College-would decide the actual number of seats to be filled on sports basis (not more than 5%) keeping in view the facilities available, requirement of the College and other relevant factors.

The guidelines for Admissions under sports / ECA categories will be carried in accordance with the guidelines notified by the University from time to time. (refer to Annexure 1)

2.8 Special Scholarship Scheme (Supernumerary Seats)

The Special Scholarship Scheme of the Government of India for creation of 2 supernumerary seats for the students of Jammu & Kashmir shall be implemented for all regular three year undergraduate courses. Admission under this Scheme shall be made directly by the college on the basis of the Provisional Admission Slips issued by the All India Council of Technical Education (AICTE) subject to verification of the required documents.

2.9 Foreign students(Supernumerary Seats)

All foreign students, including those who have completed their schooling from an Indian Board may be treated as Foreign Students for the purpose of their registration / admission in College and they may be considered for admission under 5% quota prescribed for the foreign students.

III. ACADEMIC SUBJECTS AND PROCEDURE FOR CALCULATING BEST OF FOUR PERCENTAGE

(For Courses wherein admission is done on the basis of Best of Four)

3.1 Procedure for calculation of 'Best of Four' subjects percentage for Honours Courses (For Admission to Arts/Humanities Courses):

- One Language (Core/Elective/Functional)
- The subject in which admission is sought (If a candidate does not include concerned subject whether studied or not in Best of Four in which he/she is seeking admission in the honours course, then a disadvantage of 2.5% may be imposed on the calculated Best of Four percentage).
- Any two other academic/elective subjects as per List A. (If a candidate doesn't include the subjects given in List A in Best of Four, then a disadvantage of 2.5% in Best of Four for each subject may be imposed).

List A

The following Discipline subjects offered by the University of Delhi for admission to undergraduate courses must be treated as Academic/Elective subjects for the purpose of undergraduate admissions. All other subjects offered by different boards may be treated as non-elective. All the Discipline subjects must have at least a 70% component of theory exams (theory exam does not include internal assessment/continuous evaluation etc.) in the qualifying exam for the purpose of being treated as academic/elective subject.

Physics	English	Italian	Punjabi
Arabic	French	Mathematics	Sanskrit
Bengali	Geography	Music#	Sociology
Botany	Geology	Persian	Spanish
Chemistry	German	Philosophy	Statistics
Commerce*	Hindi	Physical Education#	Urdu
Computer Science	History	Political Science	Zoology
Economics	Home Science	Psychology	

- *Accountancy will be treated as equivalent to Commerce wherever any board is not offering commerce as a subject.
- Biology/Biotechnology and Business Studies will be treated as academic/elective subjects.
- #Music, and #Physical Education will be treated as academic/elective only for Honours in Music and Physical Education, respectively.
- In case a candidate has studied both elective and core in any languages then core Language will be treated as language, while elective language can be considered as academic/ elective subject.

5. The subject 'Informatics Practices' will be equivalent to Computer Science for admission to B.Sc. (Hons.) Computer Science only.
6. The candidates must have studied and passed Mathematics at the qualifying exam for admission to Honours in Commerce.
7. University may define any other relevant subjects as academic/elective for a particular Honours course.

Examples for calculation of 'Best of Four Percentage' are given below

<p>Example 1: If a candidate has scored: Accounts (90), Business Studies (92), English (88) and Economics (94). Total marks are $90+92+88+94=364$, Percentage is 91%. The effective percentage for: B.A (Hons.) English is 91%, Not eligible for B.A(Hons.) Economics, B.Com (Hons.). B.A(Hons.) Pol.Sci $91-2.5 = 88.5\%$.</p>	<p>Example 2: If a candidate has scored: Physics (96), Chemistry (92), English (90) and Mathematics (94). Total marks are $96+92+90+94=372$, Percentage is 93%.The effective percentage for : B.Com(Hons) /B.A(Hons.) History is $93-2.5 = 90.5\%$, B.A(Hons.) English 93%, B.A(Hons.) Economics $93-2.5=90.5\%$, B.Sc(Hons.) Maths 93%</p>
<p>Example 3: If a candidate scored: Accounts (88), English (92), Punjabi Elective(90) and Web Designing (96). Total marks are $88+92+90+96=366$, percentage is 91.5%. The effective percentage for : B.Com(Hons.) $91.5-2.5(WD)=89\%$, B.A(Hons.) Hist. $91.5-2.5(WD)-2.5(Hist) =86.5\%$. B.A(Hons.) Punjabi $91.5 - 2.5(WD) + 2 (Elective) = 91.5\%$.</p>	<p>Example 4: If a candidate has scored: Accounts (90), Business Studies (92), English (88) and Home Science (94). Then total marks are $90+92+88+94=364$, Percentage is 91%. The effective percentage for : B.Com(Hons.) 91%. B.A(Hons.) Eng. 91% B.A(Hons.)Hist. $91-2.5(Hons.)= 88.5$.</p>

3.2 Admission to Science Courses

The Basis of Selection for Mathematical Sciences/Science courses remains unchanged. However, the subjects to be included for Basis of Selection (PCM/PCB/PCMB) must have at least 70% component of theory exams (theory exam does not include internal assessment/continuous evaluation etc.) in the qualifying exam otherwise a disadvantage of 10% of the maximum marks may be levied on each such subject.

IV. Admission Criterion for Various Courses:

4.1 Arts/Commerce:

Courses	Minimum Percentage Required	Basis of Selection
B.A. (H) Psychology	An aggregate of 45% marks in the qualifying examination.	Selection will be made on the basis of Best of Four including language.
B.Com.(H)	An aggregate of 45% marks in the qualifying examination and must have studied and Passed Mathematics.	Selection will be made on the basis of Best of Four including language.

4.2 Mathematical Sciences:

Course	Requirement of Subjects Studied and Passed	Minimum Percentage	Basis of Selection
B.Sc. (H) Computer Science	Mathematics, one language and two other subjects listed as academic subjects	Should have secured a. 60% or more marks in Mathematics b. 55% or more marks in aggregate of four subjects including Mathematics, one language and two other subjects listed as academic subjects by the respective Boards	Selection will be made on the basis of best four academic subjects including Mathematics (only one language to be considered). The students who have studied Physics, Chemistry/Computer science and Mathematics will be given 5% additional weightage
B.Sc. (H) Mathematics	50% marks in Mathematics and an aggregate of 45% marks in the qualifying examination	The Merit shall be determined on the basis of one language, Mathematics under academic stream and two best elective subject	

4.3 Science Courses:

Course	Requirement of Subjects Studied and Passed	Minimum Percentage	Specific Requirements
B.Sc Mathematical Sciences		An aggregate of 40% marks in the qualifying examination.	The merit shall be determined on the basis of one language, Mathematics and two best academic/elective subjects.
B.Sc. (H) Physics, Electronics	Physics, Chemistry and Mathematics	The overall percentage in 3 subjects in relevant column 2 should be 55% and one compulsory language should be 50%	Selection will be made on the basis of marks in the aggregate of 3 Science subjects as mentioned in column 2 for each Honours Course
B.Sc. Physical Science (Computer Science)	Physics, Chemistry/ Computer Science, Mathematics	45% or more marks in the aggregate of 3 subjects as mentioned in column 2 (Practical & Theory together) and passing in one compulsory language (i.e. English). The overall percentage in 3 subjects in relevant column 2 should be 45% and one compulsory language should be 40%	Selection will be made on the basis of marks in the aggregate of 3 Science subjects as mentioned in column 2

*The college shall give following advantage to girl students for admission to:

- 2% to B.Sc. (H) Electronics and
- 1% to B.Sc. Physical Science (with Computer Science)

V. RECHECKING/REVALUATION AND COMPARTMENT CASES

The college shall consider admission of those candidates whose marks get increased in the process of rechecking/ revaluation by their respective boards within the prescribed period of admission provided that they fulfil the other eligibility conditions laid down for admission.

VI. CANCELLATION OF ADMISSION & FEE REFUND

A student who wishes to get his/her admission cancelled must apply in writing on a form available for this purpose from College Office/Departmental Admission Incharge/Central Admission Committee. The fee slip must be countersigned by his/her parents/guardians. The candidate must get his/her form forwarded by Department Admission Incharge and recommended by Central Admission Committee. Then the form will be submitted to the college office. Refund of fees will be made as per Delhi University rules. Candidates, who fail to pass at the Compartmental examination by 31st August, 2015 shall not be entitled to continue on rolls and their provisional admission will be cancelled without any further reference to them.

Reasons for seeking refund	Quantum of fee to be refunded
When a student applies for withdrawal of admission before the last date of admission.	Full fee after deduction of Rs. 250/-
When a student applies for withdrawal of admission after the last date of admission and on or before 31 st July, of the year of admission.	Full fee after deduction of Rs. 500/-
When a student applies for withdrawal of admission after 31 st July and on or before 16 th August of the year of admission.	Full fee after deduction of Rs. 1000/-
When a student applies for withdrawal of admission after 16 th August of the year of admission.	No fee will be refunded
When cancellation of admission is due to concealment/falsification of facts, submission of false/fake certificate(s), providing misleading information by the student for any error mistake on the part of the student	Full fee will be refunded

COLLEGE PROFILE

Keshav Mahavidyalaya is one of the most preferred and the best off Campus Colleges. It was established by the Govt. of NCT of Delhi in 1994. The foundation stone of the campus was ceremoniously laid by Ms. Sheila Dikshit, the Honourable Chief Minister, Govt. of NCT Delhi on March 23, 2003. Honourable Lt. Governor of Delhi Mr. B.L. Joshi inaugurated the building on 27 Nov. 2005.

Since its inception, the institution has moved on the path of success and is acclaimed for its achievements, faculty, and a world class infrastructure. It is one of the youngest colleges of Delhi University, but is also one of the best off-campus co-ed colleges that has carved a niche for itself by garnering University positions year after year. The college stands on a sprawling campus more than 10 acres. It has one of the finest buildings comprising of an air-conditioned Auditorium, Seminar Room, E-enabled Lecture theatres, well equipped laboratories, a well-stocked library and spacious ICT enabled classrooms.



The College has around 1800 students studying in 9 different undergraduate courses, under the supervision of 100 faculty members and more than 60 nonteaching staff. The college boasts of a qualified and committed faculty which has over the years consistently infused the students with their knowledge, zeal and energy. Imparting education in different fields, the college recognizes its responsibility of training young minds holistically to keep up with the pace of a fast changing globalised environment.

The College provides internet facility to its faculty and to students in their respective labs through the University of Delhi, Computer Centre via intranet. All the labs in the College have access to e-journals subscribed by the University of Delhi through its intranet. The University of Delhi has facilitated the College campus with Wi-Fi connectivity that is vital for academic and research activity.



The College boasts of a spacious and comfortable Girls' Hostel with a capacity of 75 Students on twin sharing basis. Equipped with all basic and necessary facilities, the hostel provides its residents many opportunities to fulfill their academic, cultural, and social needs.

The college promotes organizing of Seminars, Workshops and Lectures in every field of Academics, Environmental and Health issues, Social service and other co-curricular activities. With a view to provide help to economically weak or meritorious students the college also provides scholarships and fee concession facilities.

INFRASTRUCTURE

LABORATORIES

At Keshav Mahavidyalaya we believe in hands-on experience for the students. We believe that theoretical knowledge is insufficient and incomplete. For this purpose, well equipped laboratories have been set up in all the relevant courses.

Physics Lab

The college has two Physics Labs, equipped with the latest and sophisticated instruments, which are used for practical work related to mechanics, optics, heat and electrical circuits. Separate air-conditioned dark rooms are also available for performing experiments related to optics and ballistic galvanometer. The labs are continuously upgraded to ensure that the students are equipped with the latest skills. The facilities in the lab include

- Digital storage oscilloscopes
- Hall Effect set up
- Michelson's interferometer
- Ultrasonic grating set up
- Set up for elliptically polarized light
- He-Ne laser interfacing facilities.
- Computer simulation facilities
- CRO & TV trainer kits
- Set up for PE Hysteresis





Electronics Lab

These labs are used to perform experiments based on Analog electronics, Digital circuits and Systems, Instrumentation, Communication and Signal Processing and Micro-processor Applications. Students develop a working knowledge of various integrated circuit families, circuit designing, ROM, EPROM, and RAM. These labs are equipped with the latest 8085 and 8086 trainer kits.

Chemistry and Biology Labs

College has two very well equipped laboratories for Organic, Inorganic, Physical, Analytical and Biological Chemistry experiments. These labs are well furnished and have the following modern instruments: UV-Visible Spectrophotometer, Flame photometer, Vertical laminar flow, Water Deionizer, Digital pH meters, Digital potentiometers, Digital Conductivity meters for conductivity and TDS measurements, Digital Colorimeters, Digital Electronic balances, Autoclave, Centrifuge machine, Electrophoresis machine and latest Microscopes with projection system etc. The biology labs are well equipped too. Computer facility is also available in both labs for students use.

Computer Lab

The Computer wing has three spacious computer labs equipped with the state-of-the-art facilities. All the systems are of latest configuration. The labs can accommodate approximately 90 systems apart from servers. There is a separate UPS room. The lab has a wireless LAN using Wi-Fi Routers. It also provides multimedia and graphics facilities and is equipped with an OHP, LCD Projector, and Scanner.

BBS/BMS Computer Lab

A fully Air conditioned Lab with internet facility and access to software like SPSS, Capitaline, ProjectLibre is also there for BBS Students..

ICT Lab

The College has dedicated ICT lab which have high end systems to run sophisticated software such as MATLAB, Mathematica etc. for commerce and mathematics student to work on computer and statistics.

Psychology Lab

The Psychology lab of the college is well equipped with the latest Psychological tests and instruments such as 3 Digital Reaction Time Apparatus, 3 Mirror Drawing Apparatus, 4 Muller Lyer Apparatus with Stand, 3 Digital Arm Type Blood Pressure Monitor, 3 Digital Thermometer, 2 Memory Drums. Every year, new instruments and tests are added to give a wide exposure to students. The lab has a wide range of standardized Psychometric Tests applicable in clinical, organizational, social, neurocognitive and counseling settings. A total of 36 Psychometric Tests and Scales are available in the Laboratory.

E-enabled Classrooms

The college has six big lecture theatres and 28 classrooms equipped with e-learning facility. Almost all classrooms in the college are e-enabled.

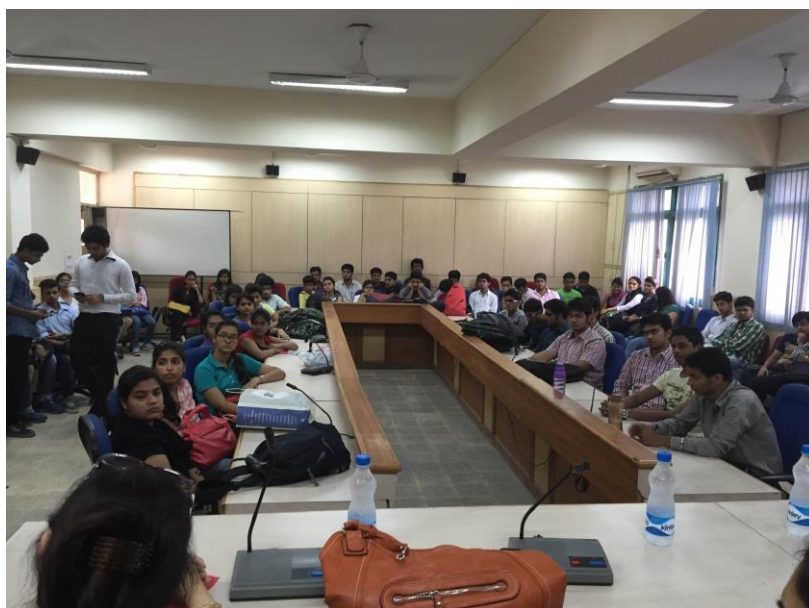
Amphitheatre



The campus has a beautiful amphitheatre with five pillars symbolizing the five elements – air, water, sky, earth and fire. It is a host to a variety of performances, competitions, street plays etc. by students. It is also the hot favourite with students as it has borne witness to performers like Juggy D and Benny Dayal.

Seminar Hall

A fully air-conditioned and well-equipped seminar hall is used to host a variety of events throughout the year. The seminar room has a seating capacity of around 100 delegates and is equipped with an LCD Projector, Interactive Board and audio conferencing public address system.



Girls Hostel



The college boasts of a spacious and comfortable Girls' Hostel with a capacity of 75 students. It has completed a successful one and a half years with its 43 residents. The hostel provides safe and comfortable accommodation facilities to young girls aspiring for higher education at Keshav Mahavidyalaya, University of Delhi. The Hostel is located in the college campus surrounded by beautiful lawns and sprawls in an area of 10 acres. Most of the rooms are on twin-sharing basis. A common room with a large LCD TV is available for the students. It has Principal's and Warden's residence within its premises.

Auditorium

The college has a state-of-the-art auditorium with a seating capacity of 800 persons (Area~2569sq m). It is fully air conditioned, built with best acoustics, and high end light and sound facilities. It has two green-rooms, one for boys and the other for girls. It has been the centre for all cultural and academic activities of the college.



The auditorium, since its inauguration, has borne testimony to the talented performances of renowned maestros including Ms. Shovana Narayan, Sh. Shiv Kumar Sharma, Smt. S. Kanaka, Warsi Brothers, and Mr. Shashank Subramanyam. The last year was no exception with stalwarts like Ronu Mukherjee and Haji Aslam Sabri gracing the stage. Recently the college has organised Santoor performance by renowned Santoor artist Pandit Satish Vyas which was accompanied by Tabla performance by Ustad Akram Khan. It has also witnessed an array of eminent speakers from diverse fields of academics, management, IT industry, governance, and theatre who have shared priceless thoughts with the staff and students of the college.

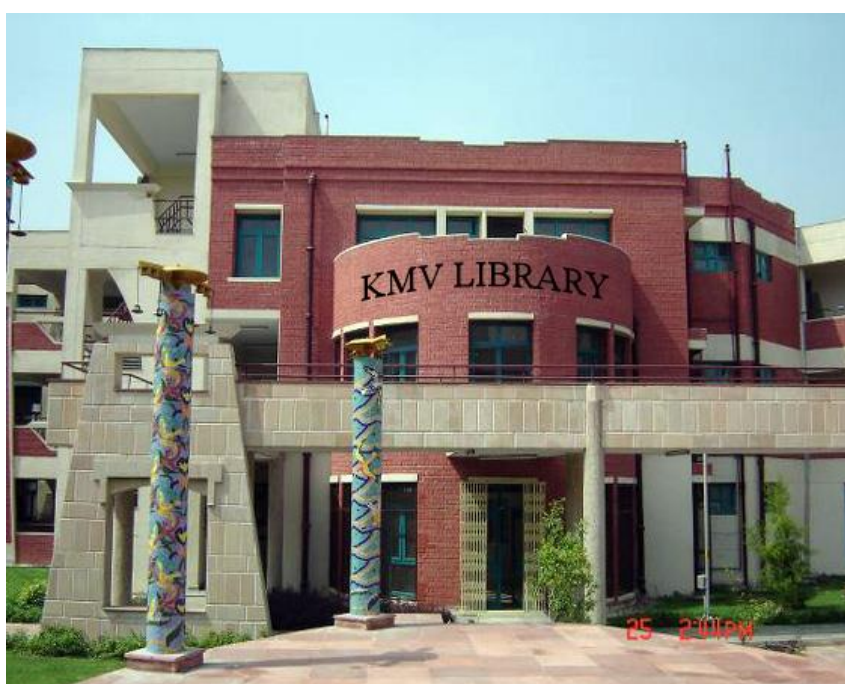
It also serves as a platform to boost the confidence of the college students to come up and show their talent as dancers, singers, actors and display their capabilities as future professionals, managers and event organizers. It is also the hub for major college events like the Orientation Program, the Annual Day, and the College Farewell.

Library

The college maintains a well-stocked, fully computerized library comprising of a large reading room. The library has large number of books with new books and editions added every year. It has a rich collection of text, reference materials and encyclopaedias of various fields. Large number of dailies, weeklies, periodicals are being subscribed by the library on regular basis. The library provides Circulation services, Technical services (i.e classification and cataloguing services) Reprographic Services i.e. Photocopier Service etc. to the users. Internet facility is also being provided.

Library Membership

Students need to furnish their fee receipt and college identity card to become a member of the library. Membership is yearly, and clearance needs to be taken at the end of every academic session. Library Reader Tickets (cards) are non-transferable.



Library Cards

- Students are given four (04) Library Reader's Tickets (Computer Science (H)-05) which can be used at the same time to facilitate readings. On Library Reader's Ticket No. 4 book will be issue for one day only and on rest of the Library Reader Tickets books will be issued for fifteen days.
- For books not returned on time, an overdue charge of Rs.5/- per day per book will be levied for the first week, Rs.10/- per day for the second week, Rs.25/- per day for the third week and in fourth week if the book is not returned, the library membership of the student shall invite cancellation.
- Students have to show College I-Card at the entry gate of library and while issuing the library books. Without showing I-Card at the library counter no book will be issued.
- Students cannot carry any bags into the library.
- In case of transfer of library tickets the ticket of the original card holder will be cancelled.
- In case of tearing of pages from any book is reported, strict disciplinary action will be taken.
- If a Reader/member lost his/her library ticket, a duplicate library ticket will be issued to him/her in the next academic year to avoid any kind of misuse of the library tickets.
- Fine for lost Reader's Ticket will be Rs.100/- per card. Fine of Rs.50/- towards the issue of Duplicate Card will be charged.
- Duplicate cards due to repeated loss of Reader's Tickets shall be considered only after prior approval of the Principal.
- Books on loan can be called at any time without assigning any reason thereof.
- The Library Membership Form is to be submitted after admission is secured.

FACILITIES

Sports Facilities

The Sports Department is fast becoming one of the favourite with ample facilities and infrastructure for participation in sports both indoor and outdoor. A special room for playing table tennis, carom board and chess has been set up. The college campus also has badminton, lawn tennis, volleyball, basketball courts and a huge ground for playing cricket and football. It also offers gym facilities with latest equipment and machines for those interested in it.

College Connectivity

The college is well connected by various means of public transport. College is well connected by DTC services i.e., 85Ext, 196Spl, 442Spl, 951Ltd, 289D. The Metro Feeder bus(s) connects the college to Netaji Subhash Place Metro Station (Via Britannia), Kirti Nagar.

Students can deboard at NSP/Kirti Nagar/Kohat/ Pitam Pura Metro Station and use feeder bus service, DTC bus or auto rickshaw to reach college.

Bus Pass

The college provides the facility of concessional bus passes for its students, which is available on demand and has arrangement for the verification of DTC Bus Pass form.

Rail/Air Concession

The facilities for Rail/Air concession are available to the students at the college office for visiting their parents at their home town (to and fro) during vacations only. For this purpose, the permanent address declared in the admission form is considered. Any change in permanent address will be made only if the information is given to the office directly by the parents as soon as it takes place and not at the time when a concession is desired.

Photocopying

The facility of photocopying is available during admission in the administrative office on paid basis.

ATM

An ATM machine is installed in the college by Canara Bank for providing easy banking services to student and staff.

Cafeteria

The Cafeteria at Keshav Mahavidyalaya provide great food at affordable prices in a good atmosphere make the cafeteria the most frequently visited place in the college. Cafeteria is the place where students from all the streams meet and interact, over steaming cups of tea/coffee.



Garden

The college has well developed gardens which provide a lavish green look to the campus. It also maintains foliage for ecological balance and artistic look. Attractive lawns with blossoming flowers all around the campus present a delicate view.

Medical Room

The college have First-Aid Room for emergency purpose for resident as well as hostel students. In case of serious illness student or staff member reach to Bhagwan Mahaveer Hosiptal which is located next to college.

Internet/Wi-Fi Access

The college campus is well connected through wired as well as wireless networks. The coverage of Wi-Fi is not only restricted to class rooms but also extends to all the areas including library, auditorium, amphitheatre and cafeteria. Eventually, it enables Keshav Mahavidyalaya to switch over to innovative and recent teaching and learning methodologies.

STUDENT DEVELOPMENT CELLS

NSS

The College also has a National Service Scheme (NSS) unit that promotes community service through events like cleanliness drives, free health checkup camps, blood donation camps, self-defence classes for girls, lectures on health and nutrition, educational camps in slums, anti-tobacco campaign etc.



Rotract Club

Founded in 1995, the Rotract Club aims at developing a sense of responsibility in students through a variety for social welfare activities such as adult literacy, child welfare and relief programs.



The club organizes blood donation camp, and clothes donation drives, and working in collaboration with NGOs every year to encourage the spirit of community service among students. The Rotract Club of the college aims to instil in the students a sense of community by actively engaging in socially responsible initiatives and contributing in whatever way they can to uplift the current state of being.

Environment Club–Prakriti

‘PRAKRITI – Let it Grow’ is the motto of the Environment Club of Keshav Mahavidyalaya. The club has always worked hard to promote the green culture – the cornerstone of Keshav Mahavidyalaya. The activities of the club attempt to impact the mindset of the students in both direct and indirect ways to appreciate and respect the environment. Recognizing the importance of environment as a holistic entity to be respected and not merely used, the club activities include planting trees, recycling waste, taking steps to control air/water pollution, it reiterates the idiom “TAT TVAM ASI” (that thou art) i.e. man is a constituent of his environment.

Spic–Macay

SPIC–MACAY is a society that carries forward the torch of India’s classical music and culture across to the new generation. Keshav Mahavidyalaya is proud to be associated with the society. The first concert of SPIC–MACAY was held under “VIRASAT 2001” series of concerts. The college has made efforts to keep alive our Indian culture through organizing events under SPIC MACAY. This year SPIC MACAY (Society for Promotion of Indian Culture and Music Amongst the Youth) of Keshav Mahavidyalaya organized an enthralling Santoor performance by very renowned Santoor Artist Pandit Satish Vyas on 1st October 2013, in the college Auditorium. Pandit Ji was accompanied on Tabla by renowned Tabla player Ustad Akram Khan.

DWARIKA : College Magazine

“DWARIKA”, the college Magazine, is published every year. The magazine provides the students with a powerful medium for their creativity and writing skills by contributing their articles, poetry and write-ups in English as well as in Hindi. It also highlights the academic, cultural and sports events of the college. Art and sketches by the students are also showcased in the magazine.

Placement Cell

The College has a well-organized and active Placement Cell that is linked with the Central Placement Cell of University of Delhi. It has been successfully placing students with good packages in organizations of repute year after year that not only offer significant job profiles, but also opportunities for growth and higher learning. During last couple of years, the students have been placed in renowned companies such as AT Kearney, Capital IQ, Protiviti Consulting, Jaypee Capital, Grail Research, Corporate Executive Board, Bank of America, Wipro, Infosys, IBM, among others.

Women’s Development Cell

The WDC has been working in the direction of creating awareness about various women issues such as sexual harassment, gender equality, etc. Also, the cell has been constantly working to create awareness on health issues particularly relating to women, whereby talks on nutrition & breast and ovarian cancer awareness etc are being organised from time to time.

The Equal Opportunity Cell

The main problems faced by people viewed as differently abled, or of minority status, stem from disabling environmental, economic and cultural barriers. To address these and other urgent issues concerning SC, ST, OBC and people with disabilities (PWD), the Equal Opportunity Cell was set up by the University of Delhi on 27 June, 2006 & a policy draft was released ensuring a barrier free, equitable and accessible space to the PWD, in the field of higher education. Our college has made all efforts for improvement in the overall infrastructure, and in the learning and teaching process for the differently-able academic community irrespective of visual, hearing, orthopaedic or other kinds of impairments.

Internal Quality Assurance Cell

The College has recently formed its Internal Quality Assurance Cell which is working towards establishing the formal quality plans and policies for the College. The quality, however, is still ensured by incorporating innovative techniques and modern learning tools in day today teaching-learning activities. The review of the academic results, the interaction among the faculty and the regular feedback from the students enable the teachers to keep improving their teaching strategies.

The Environment Cell –PRAKARTI

The Club aims to inculcate the green culture and a mentality of environment protection in the students in the College. It teaches and promotes the habits which every individual can adopt to contribute towards environment protection. The club has tried to change the mindset of the individuals in College by taking few initiatives in this direction such as planting trees, using bins for waste, saving fuels, taking rounds of the campus and switching off lights & fans of the rooms which are not being used.

SOCIETIES AND OTHER SOCIO-CULTURAL INITIATIVES

The college has been promoting extra-curricular activities through subject seminars and other societies. The Students Association plays an important role in these societies. The aim of all these activities is to provide ample opportunities to the students with a view to develop their initiative, organization skill, public speaking, leadership, self-help and self-expression. Students interested in the membership of the under mentioned societies may contact the concerned convenors.



Blitz : Computer Society

Brilliant Information Technology Zealots computer society is developed to organize events such as seminars, debates and the Computer Festival, Blitzkreig. The aim of the society is to keep the students abreast of new advances in the fast changing world of information technology. The society maintains its CD library managed by students themselves. Computer magazines are also made available to its members.

Bizworld : Commerce Society

The college has a commerce society named “BIZWORLD” which provides a platform to the students to express their views on current economic issues through events like debates, quiz, poster competitions, extempore and group discussions. It also organizes an annual commerce Festival by the name of ‘Fledgling’.

Metamorphosis : BBS/BMS Society

A society started by the students of B.B.S. is a powerhouse of academic intelligence and practical application through exposure in the form of guest talks, and industry interactions This society also organizes various inter-college events from time to time to develop confidence and healthy competition among the students. The society organizes events like its annual fest COGNIZANCE which is an intellectual cum fun filled extravaganza, which consists of a corporate seminar, business quiz, Mock stock and host of other competitions. Friday activity is an integral part of the event calendar in which students come forward and organize intellect stimulating management based activities.



Modulus : Mathematics Society

Mathematics department has its society “MODULUS” which organizes various inter college competitions and its annual event.

Electronika : Electronics Society

The Electronics society “ELECTRONIKA” organized various inter-college competitions and its annual event, the Electronics festival ‘ELEXONIA’.

COSMOS : Physics Society

Physics society named COSMOS, provides exposure to the students in the form of special lectures, poster presentations, debates and various competitions. The Physics society Cosmos also organizes its annual Physics Festival ‘Curiosity’.



INPSYCH : Psychology Society

“INPSYCH” is the society of the Psychology department. The focus of the society is on organizing seminars, workshops, and field visits. It also organizes its annual Psychology Festival ‘Fenestra’ in which paper presentations and a host of other events like Quiz, JAM, Psychodrama, Treasure hunt, etc., are organized.

ADVAITAA: The Dance society

The dance society of Keshav Mahavidyalaya was founded in year 2012–2013. The purpose of the society is to provide a platform to the students to showcase their talent.

ANHAD: The Music Society

Anhad, the music society of Keshav Mahavidyalaya began with one single instrument—the guitar, but with 15 souls devoting themselves as one for Music. In 2014, the music society expanded its wings and emerged as Anhad–The Band. The formation of the band was filled with ample obstacles but with the utmost dedication and far vision of the six students, the band rose to great heights. Dev Saluja, Ashwani Kumar, Harshit Goyal, Nidbhi, Hartaj and Abhinav walked down this rhythmic journey of music together and won their very first title of ANTARDHVANI 2014 within a mere 3 months of their formation. The band was awarded the second position and the title was given by the honorable Vice chancellor of University of Delhi, Dr. Dinesh Singh. The band is famously known to play Bollywood medleys in their own style. It is the only band of this genre in the capital.

MANIERA: The Art society

The Fine Arts Society of Keshav Mahavidyalaya provides a medium to students to express their creative selves with numerous activities like Rangoli making, decoration and creating the best out of waste. The members of the society have demonstrated an excellent exhibition of their varied talents in the festivals organized by the college. It’s a very young society which in a short span of time bagged many positions in various events



SHADES: The Dramatic society

The college has a dramatic society named “SHADES” which gives a chance not only to actors but also to writers, directors and many others who are encouraged to bring forth their talent. The SHADES team has brought many laurels to the College. Few of them are Among top 8 teams in Street Play – KAR–MAA, IIT Bombay, MOOD Indigo – Delhi Prelims, 1st position, at IIT Bombay, MOOD Indigo Finals at Mumbai, 2nd position, Street Play – KAR–MAA, IILM, Lodhi Road.

VAGMITA: The Literary society

VAGMITA, as the name suggests is the eloquence– the art to express, to say the unsaid... VAGMITA Debating cum Poetry Society is one of the youngest societies of Keshav Mahavidyalaya. The aim with which Vagmita saw its creation was to provide a platform where people realize that they still have the freedom supremo– The FREEDOM of EXPRESSION. It seeks to instill the feeling of letting out the emotions deep in you that you find your thoughts strangled with sometimes. Vagmita has always worked on a simplified thought– *Be the voice you would want to hear in your support.*

CULTURAL AND CO-CURRICULAR ACTIVITIES

Orientation Day

An orientation day for students is organised on first day of academic session. Orientation Day Function will be organised on 20th July 2015 (Monday) at 10:00 a.m. in College Auditorium.



Freshers' Welcome

The academic session begins with a warm welcome for the newly joined first year students. The seniors hold a freshers' welcome which provides a platform for the interaction amongst the

seniors and the juniors. Positive interaction between the seniors and juniors is encouraged. A strong exception is taken for any form of negative interactions like ragging. Rules pertaining to ragging are applicable as per Ordinance XV-C.



Annual Cultural Festival

The Annual Cultural Festival, held every year in the months of February/March, is a cultural panorama on the college campus. It provides a forum for students to display their varied talents and compete with students of other colleges in different cultural events.



Sports Day

The Sports Department organizes a sports day every year which sees an enthusiastic participation by both students and teachers in various games.

Annual Day

The Annual Day is held in the college every year. On this day, the deserving students are felicitated. The University, College and House Examination toppers, and achievers in other extracurricular activities are rewarded for their achievements with certificates and medals.

Farewell

As the journey down the lane of undergraduate life draws to a close, the juniors bid adieu to the graduating students by holding a Farewell function in early April.



IMPORTANT INFORMATION

LIBRARY MEMBERSHIP

Students need to furnish their fee receipt and college identity card to become a member of the library. Membership is yearly, and clearance needs to be taken at the end of every academic session. Library cards are non-transferable.

IDENTITY CARD

Every student will be issued an identity card which he/she should always carry and produce on demand. Failure to do so is liable for disciplinary action. I-card must be returned when student leaves the college. Loss of I-card should be reported to the office immediately.

STUDENT AID FUND/FEE CONCESSION

The college gives assistance to students belonging to relatively weaker sections of society in form of text books and cash. The college also gives fee concession to the deserving students. All the students can apply for same in the beginning of the session.

NOTICE BOARD

All notices regarding schedule of classes, holidays, examinations activities and other relevant information are posted on the notice boards. It is important for students to read these notices regularly. Ignorance of any notice will not be accepted as a plea for delay in any matter.

DISCIPLINE

The college expects its students to conduct themselves in a disciplined and dignified manner in the college and outside. For this purpose, some provisions are as follows:

1. Students are responsible for their conduct to the Principal and are prohibited from doing anything, whether inside or outside the college, that will amount to a breach of discipline or interference in the discipline and normal working of the college. A student shall be liable to disciplinary action for violation of any of the rules of discipline. Disciplinary action may involve warning and/or fine, and/or suspension from classes, from the examination, from use of the college Library or even from the college as such or any such actions as provided for in ordinance XV (B) and XV (C) of the Rules of discipline of the University of Delhi.
2. Students shall conduct themselves in gentlemanly, manner both towards the members of the staff (teaching and administrative) and towards their fellow students. Insubordination language or ungentlemanly conduct including teasing etc. shall be severely dealt with.
3. Students shall maintain perfect silence in classrooms and resist from demonstrations or disorderly behaviour. They must not loiter in the corridors or in front of classrooms or office room, and must keep as quiet as possible at all times. During their free periods, students should work, quietly in Library or reading room or spend the time in the student's common room but without causing any disturbance.
4. Delhi University is partnering with Delhi Police and World Lung Foundation South Asia, in promoting a tobacco free environment. As a step in that direction, smoking is banned in the college. The Anti-Smoking Nodal officer is Dr. Dhanpal Singh.
5. Students shall take proper care of the college furniture and premises and they must not spoil or cause any damage to or temper with college property, furniture and fittings. Cleanliness of the college premises and lawn must be maintained.
6. No Society can be formed in the college without permission of the Principal nor shall any person be invited to address a meeting in the college without prior permission of the Principal.
7. Students suffering from any contagious or infectious disease will not be permitted to attend the college.

8. Ragging in any form is strictly prohibited within the college premises. Any individual or collective act or practice of ragging constitute gross indiscipline and shall be dealt under ordinance XV.

DISCIPLINARY ALERTS

The following activities are strictly prohibited:

1. Ragging
2. Stealing of any kind.
3. Defacing /Damaging the college walls, property and infrastructure.
4. Use of Mobile phones during classes.
5. Playing of music through mobile phones/ i-pods/ car-stereo etc.
6. Misbehaviour with peers, teaching and non-teaching staff.
7. Sitting on the stairs and loitering in the corridors.
8. Smoking and consumption of alcohol (in any form) in college premises.
9. Playing with crakes and hooliganism during festivals.
10. Littering in the college premises.

The students found guilty of indulging in any of the above or related activities would be appropriately punished and heavily penalized.

Ordinance XV – B: Maintenance of Discipline among students of the University

1. All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he/she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance, the following shall amount to acts of gross indiscipline:
 - (a) Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/ Department and against any student within the University of Delhi;
 - (b) Carrying of /or threat of use of any weapons;
 - (c) Any violation of the provisions of the Civil Rights Protection act, 1976;
 - (d) Violation of the status, dignity and honour of students, belonging to the scheduled castes and tribes;
 - (e) Any practice—whether verbal or otherwise derogatory of women;
 - (f) Any attempt at bribing or Corruption in any manner;
 - (g) Wilful destruction of institutional property;
 - (h) Creating ill-will or intolerance on religious or communal grounds;
 - (i) Causing disruption in any manner of academic functioning of the University system;

- (j) Ragging as per Ordinance XV – C.
4. Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor may in the exercise of his/her power aforesaid:
- (a) Order or direct that any student or students be expelled; or
 - (b) Any student or students be, for a stated period, rusticated; or
 - (c) Any student or students be not for a stated period admitted to a course or courses of study in a college, department or institution of the University; or
 - (d) Any student or students be fined a sum of rupees that may be specified; or
 - (e) Any student or students be debarred from taking a University or college or departmental examination or examinations for one or more years; or
 - (f) That the result of the student or students concerned – in the examinations in which he/she or they have appeared be cancelled.
5. The Principals of the Colleges, Heads of the Halls, Deans of Faculties, Heads Teaching Departments in the University, the Principal, School of Correspondence Courses and Continuing Education and Librarian shall have the authority, to exercise all such disciplinary powers over students in their respective colleges, Institutions, Faculties and Teaching Departments in the University as may be necessary for the proper conduct of the institution, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to, such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.
6. With our prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of the Halls, Deans of Faculties, Heads Teaching Departments in the University. Each student shall be expected to provide himself/herself with a copy of these rules.
7. At the time of admissions, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice Chancellor and the several authorities of the University who may be vested with the authority to exercise discipline under the acts, the Statutes, the Ordinances and the rules that have been framed there under by the University.

Prohibition and Punishment for Ragging

Ragging in any forms is strictly prohibited. The complaints of ragging shall be dealt under regulations 2009 notified on DU website: www.du.ac.in. In addition to the provisions of Ordinance XV C, all other measures decided upon by the Honourable Supreme Court of India, Ministry of HRD and the UGC would be binding on the University, Colleges.

Anti Ragging Committee at College

Dr. Anju Arora (9999607894)
Dr. Anupama (987308652)
Dr. Surender Singh (9810323797)

Dr. V.K. Sharma (9811431443)
Dr. Dhanpal Singh (9811447977)
Ms. Chetna(9210744293)

Ordinance XV–C: Prohibition of and Punishment of Ragging

1. Ragging in any form is strictly prohibited, within the premises of College/Department of Institution and any part of Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under the Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts of practices which
 - (a) Involve physical assault or threat or use of physical force;
 - (b) Violate the status, dignity and honour of women students;
 - (c) Violate the status, dignity and honour of students belonging to the scheduled castes and tribes;
 - (d) Expose students to ridicule and contempt and affect their self-esteem;
 - (e) Entail verbal abuse and aggression, indecent gestures and obscene behaviour.
4. The Principal of a College, the Head of Department or an institution, the authorities of College or University Hostels or Halls or Residence shall take immediate action on any information of the occurrence of ragging.
5. No withstanding anything in Clause (4) above, the Proctor may suo moto enquire into any incident of ragging and make a report to the Vice–Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/she may so advice the Vice–Chancellor accordingly.
8. When the Vice–Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.
9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under Clause (7) disclosing the occurrence of ragging incidents described in clause 3 (a), (b) and (c), the Vice– Chancellor shall direct or order rustication of a student or students for a specific number of years.
10. The Vice–Chancellor may in other cases of ragging order or direct that a student or students be expelled or be not for a stated period admitted to a course of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.
11. In case where students who have obtained degrees or diplomas of Delhi University are found guilty under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.
12. For the purpose of this Ordinance, abetment to ragging will also amount to ragging.

13. All institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under the Ordinance and to give aid and assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

NOTE:

“Order of the Vice-Chancellor in pursuance of ordinance XV (c) : Where incident (s) of ragging are reported to the Vice-Chancellor by any authority under this ordinance, the student(s) involved in ragging shall be expelled for a specified term designated in the order; non-students involved in reports of ragging will be proceeded with under the Criminal Law of India, they will also be rendered ineligible for a period of 5 years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note will be given post decisional hearing, with strict adherence to the rules of natural justice.”

Sexual Harassment Committee

The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE) is based on the policy against Sexual Harassment by the Delhi University and seeks to maintain and create an academic and work environment free of Sexual Harassment for students, academic and non-teaching staff of Delhi University. The Ordinance will also apply to outsiders & residents, on the Delhi University camps, to the extent specified herein these rules and procedures.

INTERNAL COLLEGE COMPLAINTS COMMITTEE

As per Ordinance XV-D of University of Delhi based on the policy against sexual harassment, (details on University website), an Internal College Complaints Committee (ICC) is set up for the prevention, prohibition, and redressal of sexual harassment of woman so as to create and maintain an academic environment free of sexual harassment of students and staff (teaching and non-teaching).

ADMISSIONS, 2015 PROFORMA FOR THE GAP YEAR CASES

All the students, who did not pass the qualifying exam for admission to the 1st year in March/April 2015, must submit an undertaking at the time of admission in the following format.

UNDERTAKING

(To be submitted by the candidate seeking admission on Gap year basis, on non-judicial stamp paper of Rs. 10/-, duly attested by notary Public/First Class Magistrate)

I _____ son/daughter of _____
(Name of candidate) (Name of parent)
resident of _____ do solemnly

affirm and declare as under:

1. That I passed the _____
(Name of qualifying examination)
in _____ from _____
(Name of qualifying examination)
2. That I was preparing for _____
Medical/engineering/other (named)
competitive examination after passing the qualifying examination.
3. That I was not admitted to this course _____
(Name of the course to which admission is sought in Keshav Mahavidyalaya)
in any college of Delhi University after passing the qualifying examination.
4. That there is no civil/ criminal case pending against me in any police station/court in any state.
5. That I understand that if at any point of time, any of the above statement are found to be untrue, my admission to _____ in Keshav Mahavidyalaya
(Name of course)
shall be cancelled.

Executed by at Delhi/ New Delhi on this day of _____ 2015.

Signature of candidate

Attested by
Notary Public/First Class Magistrate
In presence of: Stamp)

FACULTY

Dr. Madhu Pruthi	–	Principal
Dr. (Ms.) Shalini Kumar	–	Bursar
Dr. Mukesh	–	Public Information Officer (PIO)
Mr. Praveen Kumar Bhatia	–	Assistant Public Information Officer (APIO)
Dr. (Ms.) Padmasai Arora	–	Secretary, Staff Council
Dr. (Ms.) Divya Haridas	–	NSS In-Charge
Dr. Surender Singh	–	NCC In-Charge

Department of Chemistry

1. Dr. Mukesh Gupta (TIC*)

Department of Commerce

- | | |
|-----------------------------|--------------------------------|
| 1. Dr. (Ms.) Shalini Kumar | 6. Dr. (Ms.) Shalini Devi |
| 2. Dr. (Ms.) Anju Arora | 7. Dr. Deepak Srivastava (TIC) |
| 3. Dr. Pardeep Kumar | 8. Ms. Anita Mendiratta |
| 4. Dr. (Ms.) Padmasai Arora | 9. Mr. Sandeep |
| 5. Dr. Vipin Negi | 10. Mr. Praveen Kumar |

Department of Computer Science

- | | |
|-----------------------------|-------------------------|
| 1. Dr. (Ms.) Priti Sehgal | 6. Ms. Vinita Jindal |
| 2. Dr. (Ms.) Anjali Thukral | 7. Mr. Ravi Kumar Yadav |
| 3. Dr. (Ms.) Roli Bansal | 8. Ms. Richa Garg (TIC) |
| 4. Dr. (Ms.) Bhavna Gupta | 9. Ms. Maulein Pathak |
| 5. Dr. (Ms.) Richa Sharma | |

Department of Electronics

- | | |
|---------------------------------|---------------------------------|
| 1. Dr. Vinod Kumar Sharma (TIC) | 3. Dr. (Ms.) Jagneet Kaur Anand |
| 2. Dr. (Ms.) Neha Sharma | 4. Dr. (Ms.) Jyoti Anand |

Department of English

1. Ms. Manjari Singh (TIC)

Department of Physical Education

1. Dr. Surinder Singh (TIC)

Department of Physics

- | | |
|----------------------------------|----------------------|
| 1. Dr. A. K. Arora | 6. Dr. Divya Haridas |
| 2. Dr. V. K. Verma | 7. Dr. Jasmeet Singh |
| 3. Dr. (Ms.) Kanupriya Goswami | 8. Ms. Meenakshi |
| 4. Dr. (Ms.) Anupama | 9. Ms. Chetna |
| 5. Dr. (Ms.) Vandana Arora (TIC) | |

Department of Psychology

- | | |
|----------------------------------|---------------------------|
| 1. Dr. (Ms.) Dimpay Mahanta(TIC) | 3. Dr. (Ms.) Daisy Sharma |
| 2. Dr. (Ms.) Harpreet Bhatia | |

Department of Management Studies

- | | |
|-------------------------------|-------------------|
| 1. Mr. Subodh Pandit | 3. Ms. Sonu Mehta |
| 2. Dr. Amanjot Sachdeva (TIC) | |

Department of Mathematics

- | | |
|----------------------------|----------------------------|
| 1. Dr. (Ms.) Rubina Mittal | 5. Dr. Hemant Kumar Singh |
| 2. Ms. Rajni Mendiratta | 6. Mr. Ashish Bansal |
| 3. Dr. (Ms.) Arpana Sharma | 7. Dr. Dhanpal Singh (TIC) |
| 4. Dr. (Ms.) Ritu Arora | |

Library

Dr. (Ms.) Rittu Sethi (Librarian)

*TIC Teacher In-charge

Central Admission Committee

- | | |
|---------------------------------|---------------------|
| 1. Dr. Shalini Kumar (Convenor) | 4. Dr. Ritu Arora |
| 2. Dr. Roli Bansal | 5. Dr. Daisy Sharma |
| 3. Dr. Jyoti Anand | |

Prospectus Committee

- | | |
|--------------------------------|-------------------------|
| 1. Dr. Bhavna Gupta (Convenor) | 4. Ms. Sonu Mahta |
| 2. Dr. Shalini Devi | 5. Mr. Ravi Kumar Yadav |
| 3. Dr. Dhanpal Singh | |

Internal College Complaint Committee

- | | |
|--|-----------------------|
| 1. Dr. Kanupriya Goswami (Presiding Officer) | 3. Dr. Anjali Thukral |
| 2. Dr. V. K. Sharma | 4. Mr. Rajkumar |

Grievance Redressal Cell For Students

- | | |
|---|-------------------------|
| 1. Dr. Roli Bansal / Dr. Jyoti Anand (Convenor) | 3. Dr. Jasmeet Singh |
| 2. Dr. Ritu Arora | 4. Ms. Anita Mendiratta |

Anti-Ragging Committee (College + Hostel)

- | | |
|------------------------------|-----------------------|
| 1. Dr. Anju Arora (Convenor) | 4. Dr. Dhanpal Singh |
| 2. Dr. V.K. Sharma | 5. Dr. Surender Singh |
| 3. Dr. Anupama | 6. Ms. Chetna |

Special Category Admission Enabling Committee

- | | |
|-------------------------------------|-----------------------|
| 1. Dr. Deepak Srivastava (Convenor) | 3. Ms. Maulein Pathak |
| 2. Dr. Dhanpal Singh | |

NON – TEACHING MEMBERS

Administration

Mr. Raj Kumar (Section Officer,
Additional Charge P.A.)
Mr. Shiv Narain
Mr. Kamal Gulati
Mr. Deepak Singh Saun
Mr. Narender Pal Singh
Mr. Rajender Kumar
Mr. Bhairav Dutt
Mr. Ram Sukh
Mr. Umesh Chand
Mr. Nirala Ram
Mr. Sanjay Kumar Deshbandhu
Mr. Vijay Pal Singh
Ms. Neetu Singh
Ms. Saroj Bala
Mr. Ajay
Mr. Ashok Kumar

Library

Dr. Rittu Sethi
Mr. Naveen Sharma
Mr. R. S. Mehra
Mr. Gajender Pal
Mr. Pawan Kumar

Accounts Section

Mr. P. K. Bhatia (Section Officer)
Ms. Dolly Gupta

Ms. Nidhi Sikri
Mr. An Singh Mehra
Mr. R. D. Kaushik
Mr. Ram Kumar
Mr. Vinod Kumar

Computer Science

Mr. Rajesh Wadhwa
Ms. Anuradha Chadha
Mr. Lovkesh Jairath
Ms. Pooja Chawla
Mr. Ritesh Gupta

Electronics

Mr. Rajesh Kumar
Mr. Ram Kumar

Physics

Mr. Prem Singh
Mr. Chander Prakash
Mr. Arun Kumar Sharma
Mr. Jasbir Singh

Right to Information Act, 2005

Procedure for seeking information under the right to information Act, 2005

Dr. Madhu Pruthi	Dr. Mukesh	Mr. Parveen Kumar Bhatia
Principal	Assistant Professor, Department of Chemistry	Section Officer, Accounts
First Appellate Authority H-4-5 Zone, Pitampura, Delhi – 110034 Ph.: 011-27018805 Fax: 011-27018806	Public Information Officer H-4-5 Zone, Pitampura, Delhi – 110034 Ph.: 011-27018805 Fax: 011-27018806	Asstt. Public Information Officer H-4-5 Zone, Pitampura, Delhi – 110034 Ph.: 011-27018805 Fax: 011-27018806

1. An application for obtaining information under the Right to Information Act, 2005 can be addressed to the Public Information Officer.
2. The prescribed fee for filling the application i.e. ₹10 and other fee for obtaining the information may be deposited by way of cash against proper receipt to Cashier, Accounts department of the college or by way of bank demand draft or banker's cheque or Indian postal order payable to the Principal, Keshav Mahavidyalaya, Delhi.
3. An appeal can be preferred before the First Appellate Authority against the decision of the Public Information Officer of the College.
4. Proactive Disclosure/Manuals prepared under Section 4(1)(b) of the Right to Information act, 2005 are available on the website of the college <http://keshav.du.ac.in>
5. RTI Cell is available in the account section of the college.

Annexure I: GUIDELINES FOR ADMISSION ON THE BASIS OF SPORTS IN UNDER-GRADUATE COURSES 2015

The Colleges have to notify number of seats under Sports Quota (supernumerary) and requirement of sportspersons in different Sports/Games along with the respective position / event on their College Website and Notice board well in advance i.e. before the Pre-registration schedule of under-graduate courses is announced by the University.

I. Super Category: Direct Admission without Sports Trials

Sportspersons who have participated / represented the country in the following Competition(s):

- a. Olympic Games by International Olympic Committee
- b. World Championships under International Sports Federations (IOA and / or MYAS recognized / affiliated Games)
- c. Asian Games by Olympic Council of Asia
- d. Asian Championships under International Sports Federations (IOA and / or MYAS recognized / affiliated Games)
- e. Commonwealth Games, S.A.F. Games and Afro-Asian Games (IOA and / or MYAS recognized / affiliated Games)
- f. Paralympic Games (IOC/IOA and / or MYAS recognized / affiliated Games)

II. Admission with Sports Trials

- a. Maximum 50 Marks are for Sports Certificates (chart enclosed)
- b. It is essential for the candidate to qualify any one of the following Fitness Test items for consideration of admission in Archery, Chess and Shooting, and any two of the following Fitness Test items for consideration of admission in other Games/Sports as per the standards laid down by the University.

1	Strength	Standing Broad Jump 1.65 mtrs. for Men 1.15 mtrs. for Women	Three attempts allowed
2	Endurance	1000 mtrs. Run / Walk 5.00 min. for Men 6.00 min. for Women	One attempt allowed
3	Speed	50 mtrs. Dash 8.00 sec. for Men 9.00 sec. for Women	One attempt allowed

- i. The Fitness Test will be conducted by the Committee constituted by Delhi University Sports Council in the University Polo ground and the result of Fitness Test will be notified on the D.U. Website (www.du.ac.in) under the web link Delhi University Sports Council and Delhi University Sports Council Notice board as well.
- ii. The date and time of Fitness Test will be notified by the University along with the under-graduate admission schedule.

Fitness Test is the qualifying test for subsequent process of marking of Sports Certificates and Sports Trials and does not entitle the candidate for admission on the basis of Sports

- iii. The Delhi University Sports Council shall videograph the Fitness Test.

C. The Colleges will conduct and videograph the Sports Trials.

D. Maximum 50 Marks are for Sports Trials which include skill test, game performance test, game specific fitness, fundamentals of the game / sport etc.

- i. Minimum 18 marks are required to be obtained by the candidate in the Sports Trials for admission on the basis of Sports.
- ii. Evaluation and Marking shall be done by the technical hands of Sports Admission Committee.

Note:

- a. An Undertaking on Judicial Stamp paper of Rs. 100/- shall be submitted by the selected sportspersons at the time of admission stating that he/she will play for the College and University, all the years, during his/her under-graduate course of Study.
- b. The candidate should submit a self attested copy of the certificates along with Application/ Form.
- c. The candidate submitting false / fake certificate will be debarred from admission to any course in any College for three years. If he / she is admitted on false/fake certificates, his/her admission will be cancelled and such cases will be notified to all the Colleges.
- d. The level of Competency of the candidate in the Sports will be determined only for those who have achieved distinction in Sports during the last three years in the Sports / Games recognized by AIU and IOA. Preference will be given to Sports / Games in which Delhi University Inter-College and
 - a. Inter-University Competitions / Tournaments are held.
- e. The candidate as per his/her age must be eligible to participate in Inter-University Competitions/ Tournaments for the next three years and should not be employed Part-time / Full time anywhere.

**DELHI UNIVERSITY SPORTS COUNCIL, UNIVERSITY OF DELHI
CERTIFICATE MARKING CRITERIA OUT OF MAXIMUM 50 MARKS**

Category	Competition / Tournament level	Certificate from	Certificate Marking Criteria 50 Marks (maximum)				Only for illustration		
			Position				Participation	Progression of Scores for 1st, 2nd & 3rd participation	
			1st	2nd	3rd	participation			
A	Representation at International level in Individual Event/Team Event/s in any competition approved by Ministry of Sports/Sports Federations	Ministry of Youth Affairs & Sports/National Federation/Board of concerned game/s	48	46	44	40	All 3 Years Only 2 Years	2 pts. 1 pt.	50.49.48 48.47.46 46.45.44 42.41.40
B	Position and participation in Individual Event/ Senior/Junior Team Event/s in National/National Cup Games/Federation championship / Other tournaments at the National level recognized by various federations. National School Games under 19	National Federation / Board of concerned game/s S.G.F.I	40	38	36	32	All 3 Years Only 2 Years	2 pts. 1 pt.	42.41.40 40.39.38 38.37.36 34.33.32
C	Position and participation in Individual /Team Event/s in National School Games under 17 / Women Sports Festival	National School Games Federation / Directorate of Education of the Concerned State / MYAS / SAI	32	30	28	24	All 3 Years Only 2 Years	2 pts. 1 pt.	34.33.32 32.31.30 30.29.28 26.25.24
D	Position and participation in individual /team event/s in the All India Rural Sports / CBSE	Concerned State Boards / MYAS / SAI	24	22	20	16	All 3 Years Only 2 Years	2 pts. 1 pt.	26.25.24 24.23.22

[illegible]

Annexure II Guidelines for Admission in Girls Hostel

I. Eligibility Criteria

Any outstation/ NCR girl student who has secured admission to any Course offered by the college is eligible for Hostel Accommodation.

II. Admission Procedure

- a. Girl students (Outstation / NCR) admitted in any regular undergraduate course at the college have to submit the duly filled 'Hostel Admission Application Form' (free of cost) available in the warden office in the hostel after showing College Admission Fee Receipt.
- b. The selected student has to submit all the forms (available in the Hostel Information Bulletin) duly filled in together with the required documents to the Warden. After this the student is required to pay the annual Hostel fees, and mess charges (for one semester only) within the stipulated time. (For further details, refer to the Hostel Information Bulletin).
- c. The student who fails to deposit the Hostel fee within the stipulated time shall lose the Hostel seat, and may be considered at the end only if seats are vacant.
- d. The final admission/ re-admission to the Hostel shall be subject to the fulfillment of eligibility conditions. The final decision in this regard shall remain with the college authority.
- e. Students are advised to regularly check the College/Hostel Notice Board and College Website for relevant information. No individual intimation will be sent in this regard.

Note:

If a student does not avail the hostel seat according to the admission schedule, she loses her priority in the admission list. Late applicants and those students who do not deposit the Hostel fee in the stipulated time will have no claim on the hostel seat.

ACADEMIC CALENDER (2015–16)

SEMESTER I / III / V	
Classes Begin	20 th July, 2015 (Monday)
Mid–Semester break	21 st October, 2015 (Wednesday to 25 th October, 2015 (Sunday)
Classes begin after Mid–Semester break	26 th October, 2015 (Monday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	13 th November, 2015 (Friday)
Theory Examinations begin	26 th November, 2015 (Thursday)
Winter Break	19 th December, 2015 (Saturday) 3 rd January, 2016 (Sunday)
SEMESTER II / IV / VI	
Classes Begin	4 th January, 2016 (Monday)
Mid–Semester break	23 rd March, 2016 (Wednesday) to 27 th March, 2016 (Sunday)
Classes begin after Mid–Semester break	28 th March, 2016 (Monday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	26 th April, 2016 (Tuesday)
Theory Examinations begin	9 th May, 2016 (Monday)
Summer Break	21 st May, 2016 (Saturday) to 19 th July, 2016 (Tuesday)

Orientation Day Function will be organised on 20th July 2014 (Monday) at 10:00 a.m. in
College Auditorium.

College Map



Metro feeder buses available for the college from following Metro Stations

1. Netaji Subhash Place (NSP)
2. Kohat Enclave
3. Pitampura
4. Kirti Nagar

Bus Routes to the College:

85 Ext., 970 Ext., 196 Spl, 442 Spl, 951 Ltd., 289 D

For Further information please contact:

Keshav Mahavidyalaya

H-4-5 Zone, Sainik Vihar, Pitampura, Delhi – 110034

Tel : 011 – 27018805, Fax : 011 – 27018806

Email : principal@keshav.du.ac.in

College Website : <http://keshav.du.ac.in>